



AGA KHAN EDUCATION SERVICE TANZANIA CAREER OPPORTUNITY

Aga Khan Education Service, Tanzania (AKES, T), is a private, not for profit service company registered under the Companies Act and operates three schools in Tanzania. The vision of AKES, T is to provide accessible, world-class education, which prepares students to become self-confident, open-minded, articulate, and ethical young people with academic qualifications to enable them to make productive contributions to their own community and their wider society. AKES, T is part of the Aga Khan Development Network (AKDN), a group of private development agencies working to improve living conditions and opportunities for people of all faiths and origins in specific regions of the developing world.

AKEST is looking to hire the following positions based in Dar es Salaam:

- School Nurse
- Business Teacher
- Music and Drama Teacher
- School Secretary

1. School Nurse – Aga Khan Nursery School

Key responsibilities

- Promotes and protects the optimal health status of school-age children.
- Provides health assessments.
- Observes the child for development and health patterns in making nursing assessments.
- Identifies abnormal health findings.
- Plans and implements school health management protocols.
- Participates in home visits when indicated to assess the family needs as related to the child's health.

Position requirement

- Registered Nurse with relevant experience
- Strong communication and interpersonal skills

2. Business Teacher – Aga Khan Mzizima Secondary School – International Section

Requirements:

- BA in Education in Business Studies (or the equivalent).
- Minimum of 3 years' teaching experience in IB and IGCSE Business subjects.
- Experience working with the IB & IGCSE curriculum is essential.

3. Music and Drama Teacher – Primary School

- Music and Drama teacher with experience in PYP Curriculum

Position requirements:

- Bachelor's Degree from an accredited college or university
- A qualified teacher with relevant academic documentation and a minimum of 3-4 years' experience.

**4. School Secretary – Aga Khan Nursery School
Qualifications & Technical Skills:**

- Education (minimum qualification): Diploma in Secretarial course.
- 3 years' experience in a similar role

Technical Skills & Abilities:

- Excellent computer skills in Word and Excel
- Good planning and organizational skills and ability to maintain effective working relationships with all levels of staff.

This is Full-time Job, Applicants should send a letter of application describing experience, detailed Curriculum Vitae, and contact information of three confidential referees, including current Head of School or Line Manager. It should be addressed to HR – Aga Khan Education Service, Tanzania and should be sent by e-mail to hr@akest.org. Please ensure you include an email address, a telephone contact, and Skype I.D.

Closing date for applications: October 31, 2024.

Only shortlisted candidates will be contacted.

Aga Khan Education Service, Tanzania is an agency of the Aga Khan Development Network.