

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/259/01/A/175

13thNovember, 2022

VACANCY ANNOUNCEMENT

On behalf of the Tanzania Ports Authority (TPA), Public Service Recruitment Secretariat (PSRS) invites dynamic and suitable qualified Tanzanians to fill (25) vacant posts mentioned below;

1.0 THE TANZANIA PORTS AUTHORITY (TPA)

The Tanzania Ports Authority (TPA) was established under the Ports Act No. 17 of 2004. The Authority is vested with the obligation and responsibility of developing, managing, and promoting the maritime sector in Tanzania mainland. The major role of TPA is to enhance the advantages of the geographical position of Tanzania's maritime resources to fulfil its mandates including provision of services in relation to loading and unloading of cargo and passenger services at all ports in Tanzania.

TPA's vision is to lead the regional maritime trade and logistics services to excellence and its mission is to develop and manage ports that provide world class maritime services and promote excelling logistics services in eastern, central, and southern Africa. TPA continues to undertake substantial improvement measures to turn around its performance to maintain competitiveness within the region.

The Authority intends to fill vacancies in the Directorate of Marine Services to improve effectiveness in service delivery. Applications are invited from young qualified Tanzanians who will be ready to be trained and thereafter be recruited to fill the under mentioned vacant posts.

1.0.1 TRAINEE PILOT – 13 POSTS

1.0.2 WORK STATIONS – ALL PORTS

1.0.3 REPORTS TO- PORT MANAGER

1.0.4 DUTIES AND RESPONSIBILITIES

- i. To pilot Ships and other Vessels with maximum length of 150 mts for safe berthing & un-berthing within the Port;
- ii. To assist commanding the Tugs boats beyond harbour boundaries;
- iii. To keep training on safe berthing and un-berthing ships/ vessels with length over 150 mts;
- iv. To command the Floating Crane and tow for dry docking;
- v. To ensure that all outgoing ships have valid outward port clearance;
- vi. To ensure Pilot Log sheet and Master Report are accurately filled up for billing purposes; and
- vii. To perform any other related duties as assigned from time to time by the Supervisor.

1.0.5 QUALIFICATIONS AND EXPERIENCE

- Holder of Advanced Certificate of Secondary Education Examination (ACSEE) with combinations of PCM,PGM,EGM OR PCB from recognized reputable Schools ;
- Should have at least passed with division I or II pass level;
- Should be ready to undergo training of the job abroad as it will be directed by the Authority.

SALARY SCALE - TPGS 1A

1.0.6 TRAINEE MARINE ENGINEER II– 10 POSTS

1.0.7 WORK STATIONS – ALL PORTS

1.0.8 REPORTS TO - PORT MANAGER

1.0.9 DUTIES AND RESPONSIBILITIES

- i. To assist in operation and maintenance of propulsion and electrical systems aboard the vessel;
- ii. To assist in inspection of machineries operations and report malfunctions for repairs;
- iii. To record and report fuel consumption and lubricants trends;
- iv. To detect and identify the cause of machinery malfunctions and correct faults;

- v. To assist in maintaining safety and security of marine vessels, crew and passengers and the operational condition of life-saving, fire-fighting and other safety system;
- vi. To assist in ensuring that the engine and the engine components are in good condition and ready to run; and
- vii. To perform any other duties as may be assigned by supervisor.

1.0.10 QUALIFICATIONS AND EXPERIENCE

- Holder of Advanced Certificate of Secondary Education Examination (ACSEE) with combinations of PCM,PGM,EGM,CBG OR PCB from recognized reputable Schools;
- Should have at least passed with division I or II pass level;
- Should be ready to undergo training of the job abroad as it will be directed by the Authority.

1.0.11 SALARY SCALE - TPGS 1A

1.0.12 TRAINEE HYDROGRAPHER II – 2 POSTS

1.0.13 WORK STATIONS – ALL PORTS

1.0.14 REPORTS TO - PORT MANAGER

1.0.15 DUTIES AND RESPONSIBILITIES

- i. To assist in maintenance of hydrographic survey systems (survey equipment and software);
- ii. To assist in installation and calibration of hydrographic survey systems (survey equipment and software);
- iii. To assist in establishment of geodetic controls for hydrographic survey works;
- iv. To assist in controlling and monitoring data quality during hydrographic surveys;
- v. To assist in conducting hydrographic surveys (bathymetric data acquisition and processing);
- vi. To assist in conducting oceanographic measurements (currents, waves, tides) for different uses;
- vii. To assist in conduction calibrations and maintenance of tide gauges;
- viii. To assist in positioning and maintaining Aids to Navigation positions;
- ix. To perform any other related duties as may be assigned by the supervisor.

1.0.16 QUALIFICATIONS AND EXPERIENCE

- Holder of Advanced Certificate of Secondary Education Examination (ACSEE) with combinations of PCM,PGM,EGM,CBG OR PCB from recognized reputable Schools;
- Should have at least passed with division I or II pass level;
- Should be ready to undergo training of the job abroad as it will be directed by the Authority.

1.0.17 SALARY SCALE - TPGS 1A

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania with an age not above **21** years of age except for those who are in Public Service;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iv. Applicants should apply on the strength of the information given in this advertisement;
- v. The applicant **MUST** show willingness to go for training of the applied post;
- vi. Applicants will be given special allowances while on training prior recruitment;
- vii. Applicants must attach their certified copies of the following certificates:-
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
 - Birth certificate;
- viii. Attaching copies of the following certificates is strictly not accepted:-
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts;
- ix. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- x. An applicant employed in the Public Service should route his application letter through his respective employer;
- xi. An applicant who is retired from the Public Service for whatever reason should not apply;
- xii. An applicant should indicate three reputable referees with their reliable contacts;
- xiii. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).

- xiv. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xv. A signed application letters should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, **P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings – Dodoma.**
- xvi. Deadline for application is **26th November, 2022;**
- xvii. Only shortlisted candidates will be informed on the date of interview and;
- xviii. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**