**Form B:** Bidder Information Form

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| Legal name of Bidder | [Complete] |
| Legal address | [Complete] |
| Year of registration | [Complete] |
| Bidder’s Authorized Representative Information | Name and Title: [Complete]Telephone numbers: [Complete]Email: [Complete] |
| Are you a UN or international NGO registered vendor? | ☐ Yes ☐ No If yes, organization name and vendur number  |
| Countries of operation | [Complete] |
| No. of full-time employees | [Complete] |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (*If yes, provide a Copy of the valid Certificate):* | [Complete] |
| Does your Company hold any accreditation such as ISO 14001 related to the environment? *(If yes, provide a Copy of the valid Certificate):* | [Complete] |
| Does your Company have a written Statement of its Environmental Policy? *(If yes, provide a Copy)* | [Complete] |
| Contact person QC may contact for requests for clarification during Proposal evaluation  | Name and Title: [Complete]Telephone numbers: [Complete]Email: [Complete] |
| Please attach the following documents: | * Company/Organization Profile, which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods/services being procured Certificate of Incorporation/ Business Registration
* Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations not older than three months from the date of offer submission.
* Reference letters issued by the clients/donors on successful implementation of minimum 2 contracts of similar scope, nature and complexity implemented over the last 3 years
* Copies of financial statements for the last 3 years (Income Statement and Balance Sheet)
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